



## Minutes

### *AAIR Annual General Meeting*

**Thursday 30 November 2023**  
**Oaks Melbourne On Market Hotel, Melbourne, Vic. Australia**

10:15–10:45am AEDT

A total of 18 AAIR members and 1 non-AAIR member (the AAIR Executive Assistant) were present.

#### **AAIR members present**

<b>Last Name</b>	<b>First Name</b>	<b>Organisation</b>
Alexandra	Sieniarski	University of Notre Dame
Ben	Kernich	University of South Australia
Cassandra	Saunders	University of Tasmania
Connor	Clare	Southern Cross University
David	Cawthorne	Charles Darwin University
Dean	Ward	Edith Cowan University
Don	Johnston	Southern Cross University
Erin	Crandon	Southern Cross University
Eva	Seidel	Flinders University
Gabriel	Ong	The Social Research Centre
Lisa	Bolton	The Social Research Centre
Lizzie	Li	The University of Queensland
Pam	Rayner	Bond University
Petrina	Mosely	The University of Newcastle
Rintaro	Ohno	Tohoku University
Robert	Wood	University of New England
Stuart	Terry	AAIR
Trent	Scanlan	Southern Cross University

## Non-AAIR members present

Last Name	First Name	Organisation
Liesha	Northover	AAIR

**Chair:** *Stuart Terry, AAIR President*

## Agenda:

### 1. Welcome to members, attendance, and apologies

(Stuart Terry)

Stuart warmly welcomed all members and life members present to the meeting.

One apology was noted, Life Member, Wendy Marchment.

He invited those present to sign the attendance sheets.

### 2. Confirmation of proxies

(Stuart Terry)

One proxy was noted, Chris Norton from Weltec Petone | Te Pukenga, New Zealand, nominating AAIR President Stuart Terry as his proxy.

Stuart called for other proxies, and none were received.

### 1. Confirmation of minutes of 2022 AGM

(Stuart Terry)

Stuart presented the minutes of the AAIR annual general meeting that was held both in person at MGSM Macquarie University, Sydney, and online via a Zoom room on Thursday 01 December 2022. He advised that only those present at the 2022 AGM are eligible to move and second the documents. The minutes were moved and seconded.

Minutes moved by: Stuart Terry

Minutes seconded by: Don Johnston

He asked all those in favour to accept the minutes. The minutes were passed.

### 2. President's report

(Stuart Terry)

Stuart opened his report by mentioning the changes in the committee during the year. Kathie Rabel, former Immediate Past President, Pam Raynor, former AAIR Secretary, Greg Jakob, former AAIR Treasurer, and Leone Nurbasari, former AAIR committee member.

He read out the current AAIR executive committee members and their titles on the committee. During the year we also welcomed Cassandra Saunders (ordinary member), Sharon Liddell (observer), and Anand Kulkarni (observer) to the committee, adding that it is great to have their expertise. He thanked everyone for their contributions.

He also noted Alexandra Sieniarski and Juan Laverde Velasco have started chairing our Load Management and Planning special interest group (SIG).

We are all volunteers, and we've been an active and nimble association with good balance sheets thanks to Greg Jakob and Lizzie Li. We had 326 members at the end of financial year, but today we have 356 members.

Big thanks were given to Pam Raynor for her contribution as Secretary, and also to Ilse Hogendorf was co-opted to the role of Honorary Secretary in late 2022.

We've offered many webinars throughout the year. We encourage everyone to make use of the webinars on offer, and we'd love to hear from you about what your learnings are.

We currently only have 7 members from New Zealand, so we are exploring how we can grow our New Zealand membership so that we truly are a south pacific organisation.

Thanks were given to our sponsors, Altis Consulting, Explorance, and SRC. Thank you for your contributions. Thanks were also given to Don Johnston for his leadership, and to Liesha Northover for all that she does.

#### **Prior to the 2022 AAIR Annual General Meeting (AGM) from 1 July 2022:**

- Stuart Terry (Otago Polytechnic | Te Pūkenga) – President
- Kathie Rabel – Immediate Past President
- Don Johnston (Southern Cross University) – Vice-President
- Pam Rayner (Bond University) – Honorary Secretary
- Greg Jakob (Federation University Australia) – Honorary Treasurer
- Lisa Bolton (The Social Research Centre)
- Andrew Bradshaw (Macquarie University)
- David Cawthorne (Charles Darwin University)
- Lizzie Li (University of Queensland) – Newsletter Editor
- Leone Nurbasari (Australian National University)
- Ewa Seidel (Flinders University)

#### **After the 2022 AAIR AGM until 30 June 2023:**

- Stuart Terry (Otago Polytechnic | Te Pūkenga) – President
- Don Johnston (Southern Cross University) – Vice-President
- Ilse Hogendorf (Charles Darwin University) – Honorary Secretary
- Lizzie Li (University of Queensland) – Honorary Treasurer
- Lisa Bolton (The Social Research Centre)
- Andrew Bradshaw (Macquarie University) – Newsletter Editor
- David Cawthorne (Charles Darwin University)
- Pallavi Khanna (University of Canberra)
- Leone Nurbasari (Australian National University) – until 9 June 2023
- Eva Seidel (Flinders University)

Into the 2023–2024 financial year we have also welcomed Cassandra Saunders who filled the place of Leone Nurbasari who, due to work commitments, stepped down from the committee in June 2023. We have also been joined by observer Committee Members Sharon Liddell and Anand Kulkarni. They all bring expertise and valued knowledge to the committee.

Stuart invited Lizzie Li as Honorary Treasurer to present her final financial report.

### **3. Treasurer's report and financial statements**

(Lizzie Li)

Lizzie Li thanked the financial members and sponsors, without their participation we wouldn't be in the financial position that we are. Inflation has also seen our expenditure increase. Lizzie invited those present to encourage their colleagues who are not AAIR members, to please invite them to become AAIR members in an effort to help our little association grow.

AAIR continues to be in a healthy financial position with \$91,879 (2022: \$78,907) in net assets. We have \$115,946 (2022: \$95,405) in AAIR's bank accounts at 30 June 2023.

We hold a surplus of approximately \$12,972 (2022 deficit \$18,880) for the 2022–2023 financial year, and the 2022 AAIR Annual Forum contributed a surplus of \$72,364.

Expenditure was \$85,293 (2022: \$48,930) up largely due to increased operating costs and delivering the forum as a hybrid mode.

Stuart Terry then moved that we move to accept the financial report from the Treasurer.

Financial report moved by: Stuart Terry

Financial report seconded by: Eva Seidel

None were against accepting the Treasurer's Report and the report was passed.

### **4. Committee vacancies: acknowledge outgoing and introduce incoming**

(Stuart Terry)

Stuart then announced that we are awarding a certificate of appreciation to Don Johnston in recognition of his knowledge, experience and connections within higher education, which have been pivotal in the success of our forums. We are truly grateful for his commitment and dedication to AAIR and to the Forums. He invited Don to come forward and accept the certificate.

He also passed on his thanks to Leone Nurbasari for your contribution, and asked Leone's colleague, Kristi Woodhouse, to accept here certificate of appreciation behalf of Leone who could not be present. He then invited anyone interested to come forward to join the committee as it's an election year next year. Adding that this is a very safe space.

### **3. General business**

(Stuart Terry)

Stuart noted that expressions of interest to host the 2024 AAIR Forum are now open, and for further information, please talk to Don Johnston or with one of the other executive committee members. He then called for general business from the floor.

Lester DSouza said that most people attending this week are new. He said we need to change the mindset. No university is getting it right form a data perspective, and we need to foster the level of conversation. With all the data out there, how do we be cooperative and not competitive?

Alexandra Sieniarski talked about the Turnaround award that AAIR nominated for but sadly didn't win. Forestry Australia was the winner. There was no further general business.

**4. Next meeting**  
(Stuart Terry)

The next AGM has to be held within 5 months of the end of financial year, so it will be sometime before 30 November 2024.

**5. Close of meeting**  
(Stuart Terry)

Stuart Terry thanked everyone for their attendance and participation.

The meeting was officially closed at approximately 10:47 am AEDT.

DRAFT